Christine Graham  
Hiring Manager  
Dayjob Ltd  
120 Vyse Street  
Birmingham  
B18 6NF

17th September 2014

Dear Ms Graham,

In response to your recent advertisement on the Dayjob.com website for a Pilot, I have attached my CV with this letter and would like to put myself forward and be considered for the position. I have extensive knowledge of aircraft safety, aviation history, and flying procedures. I believe that these competencies combined with my personality and superb communication skills make me an ideal candidate for your vacancy.

For the last two years I have worked for Southern Airlines, where I have flown passengers as well as cargo to both national and international destinations around the globe.

On a personal level I would like to mention that I am physically fit and able to deal with any jet lag on long haul flights. I am a level headed person who is able to quickly make any critical decisions required of me in an emergency situation. I also possess superb communication skills and am able to get along with passengers and other crew members alike. Furthermore, I am a real team player who has a solid understanding of how to work as part of a close knit group.

I hold the highest level of formally recognised qualifications in the industry and possess a solid understanding of how to fly planes safety and efficiently.

As you can see from the enclosed CV, I have extensive experience of planning the route for the flight, flying passenger who are commuting or going on vacation. I sincerely hope you will be in touch with me within the next few days as regards an interview and I would like to remind you that I can be contacted directly either on my mobile…………… or by email on …………………………

I look forward to hearing from you in due course regarding the progress of my application.

Yours sincerely,

Name  
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Address 2  
Tel: 0044 121 638 0026  
Email: info@dayjob.com